

## Minutes of School board Meeting

**Place:** Skimminge 21, Maribo

**Date:** 16:30 Tuesday 27 January 2025

**Invited:** Karina, Sarah, Dorothea, Candice, Siena, Samritha, (Dom)

**Online:** Puneet, Nina

**Apologies:** Dorothee, Annelies, Ewan

### Attachments:

- Minutes from last meeting (November)
- Complaints policy and draft principle
- School holiday plan/ferieplan
- Budget overview

## Agenda

### 1. 16:30- Welcome

#### Description:

1. Dom to welcome and chair the meeting since both the chair and vice-chair are unavailable.

### 2. 16:35- Approval of minutes and approval of agenda

#### Description:

2.1 Approval of minutes from last board meeting (attached)

2.2 Follow-up from last meeting

- Revenue from International day (KH)
- Branded clothing update from student council (KH)
- Principles- one pager accessible for students (DM)
- Current complaints policy attached (DM)
- Later start for older classes- feedback (DM)

2.3 Approval of agenda

#### Minutes:

2.1 Approved

2.4 2.2 Follow-up from last meeting

- Revenue from International day- 10,179 kr was raised through sales and the raffle. 1000kr will be given to each class klassekasse. Most likely transferred to each class MobilePay klassekasse box during the next week.
- Branded clothing update from student council- Student council were consulted regarding branded clothing. Kommune guidelines must be followed in regard to the use of the school logo. School logo on the front, schools own design on the back. Possible design options were shared. These will go to student council for final approval. Option to pay for a national flag on the cuff. Should be able to launch in March.

- Principles- one pager accessible for students- A poster simplifying the schools' principles has been created. It has been presented to the school board for feedback. Currently being reviewed by each class for further feedback.
- Current complaints policy attached- shared and for use in point 7.
- Later start for older classes- feedback from staff- this was not popular among staff. Reasons are the potential impact on students' afterschool activities and casual jobs. Folkeskole law states that schools prepare students for life, which includes getting up and going to work (school) on time.

2.3 Addition of an extra point under point 3 and two matters in AOB. Approved.

### 3. 16:55 News from chair and principal

#### Description:

3.1 Børnehaveklassleder- Camilla Kirkby has been offered and accepted this new position. The position will officially begin in April when Spring school starts.

3.2 Skolepædagog- Due to Camilla changing roles, a new pedagogue position is open. The job ad is live with application closing on the 3 February. It is hoped that the successful candidate will begin on 1st April.

3.3 New staff- Dorothee has accepted a temporary contract from January-March. Therefore, Dorothee must stand down from her place on the school board.

3.4 School holiday plan/ferierplan- only school year 2026-2027 was approved after comments were sent in last time. It is proposed to send in the same comments that were agree on 13/12/2024. As follows:

Juleferien 27/28 er kortere end normalt. Planlagt til at starte den 24. december.

- Forslag om at starte juleferien to dage tidligere den 22. december. Og starte skoleåret tidligere den 11. august (i stedet for 16/8)
- Et andet forslag, start juleferien fra 20/12/27 og start skolen den 9/08/27. ▪ Børnene har brug for en længere pause til jul.
- Som en international skole bør vi være opmærksomme på, at mange familier fejrer jul i deres hjemlande. Familier tager allerede ekstra fri fra skolen på denne tid af året. Elever vil miste mere tid i skolen.

#### Minutes:

3.3 In addition, Erion, started in January on 20 hours per week. He is supported through Job Center to gain work experience. He will do odd jobs around the school such as light cleaning and garden work.

3.4 Addition to include the comparison of actual holiday days. And statistics on increase of absence rates in December each year.

#### *Høringssvar vedrørende juleferien:*

#### *Skoleåret 2027/2028*

*Lolland International School finder, at juleferien i skoleåret 2027/2028 er usædvanligt kort, idet den starter den 24. december. Børn har behov for en længere sammenhængende pause i juletiden.*

*Vi foreslår derfor:*

- *at juleferien starter den 22. december 2027 og skoleåret begynder 11. august 2027, eller*
- *alternativt at juleferien starter den 20. december 2027 og skoleåret begynder 9. august 2027.*

*Som international skole oplever vi, at mange familier rejser til deres hjemlande i december. Vores fravær stiger typisk fra ca. 5 % i perioden august–november til ca. 15 % i december. En kort juleferie medfører derfor øget fravær og reelt tab af undervisningstid.*

*En længere planlagt juleferie vil understøtte elevernes trivsel og reducere fraværet.*

3.5 CLOSED ITEM

## 4. 17:05 Student council

### Description:

News and feedback from student council meetings joint junior and senior meeting, and fælleselevråd.

Including the fælleselevråd meeting hosted by Lis on 17 January.

### Minutes:

Brief summary from the combined student's council meeting (fælleselevråd). Three schools attended, others had conflicts or illnesses. LIS students presented their digital/online bullying campaign. And gave a tour of the school.

Senior council continue working on their digital/online bullying campaign by developing posters.

Junior council discussed the school newspaper and ways to contribute.

## 5. 17:25 Student Numbers

### Description:

Student numbers are steady, around 180. Some students have recently left, and new students have started.

Our ideal is 20 in each class; however, the LK school committee (BSU) have stated that we can/should take up to 24. LIS currently has 5 classes at or over 20. Two classes now have a waiting list.

On the other hand, the coming Grade 0 only have 12 currently enrolled.

CLASS	ENROLLED	IN TOTAL, IF EVERYONE ARRIVES
Spring	12	
0	18	20
1	16	16
2	14	15
3	20	21
4	23	23
5	20	20
6	20	20
7	19	19
8	17	17
9	12	12
		<b>184</b>

### Minutes:

Potential complications in the future with class sizes and need for classrooms were discussed. The school sector leader has been informed. Waiting lists have returned for some classes. Agreements and plans need to be worked out with the board/school sector/politicians about if/when/how classes are split, if necessary, with implications on the budget, staff and class social dynamics. Tunnel-related jobs have slowed as they most likely have the workforce they need now. The tunnel project will be extended 1-2 years longer than planned.

## 6. 17:45 Canteen Service and Kokjo Photo

### Description:

6. 1 Unfortunately, Maribo Canteen will no longer be in a position to provide lunch packs or hot lunch already from January. This is because of staffing and budgetary decisions from Maribo Gymnasium. The board is to discuss this topic and decide on whether to explore alternative options or not.

## 6.2 Evaluation of the new photo provider, Kokjo.

### **Minutes:**

6.1 Discussion on possible solutions. Including local companies. Discussion on the current national trial where some schools are trying different types of school lunch options. At LIS, Fridays were the most popular lunch option, less bought it during the week. Some where between 4-11% of students used the school lunch offer. Action: send out a survey to see how many families would buy school lunches. If there is a strong response, then look at options. If poor response, investigate the need for warmers so students can heat up lunch.

6.2 It is believed that Kokjo's didn't provide the desired service, for example, mistakes, payment errors, refusal to provide info in English, errors with foreign phone numbers. New photos service next year, Rosenfeldt.

## 6. 18:00 Budget

### **Description:**

A review of Budget 2025 and presentation of the new budget for 2026.

### **Minutes:**

Donations received for playground- NyKredit 100,000 kr, Jyske bank 75,000 kr, still waiting on 100,000 from another bank.

No other comments regarding Budget 2025, and 2026.

## 6. 18:30 Annual meeting with parents' class council

### **Description:**

Each year the board meets with the class parents' council representatives to get feedback on selected topics. In past years we have discussed. Last year the theme was 'expectations', the year before was 'communication between parents', 'Is there an Int vs Dk divide', and 'Screen time for education, when at school'. Decision to be made on a date, format, and theme for the meeting.

### **Minutes:**

Combined parents' council and school board meeting 16:30-18:00 10 March. Action: an invitation will be sent with a topic/question related to 'engagement'. Together for the first hours, then an opportunity for just the class councils to seek inspiration from each other. School board meeting to follow at 17:30.

## 7. 18:45 Principles

### **Description:**

The board have decided to develop principles connected to the school's code of conduct and complaints policy. Tonight, we will review the complaints policy and a draft for a principle (attached). The principle is not a policy or step by step instruction but rather the value-based, guiding, non-procedural document, while still clearly setting direction and expectations.

### **Minutes.**

Discussion held around topics for focus weeks, strategies for conflict resolution, feelings, 'barnets stemme', cultural competency, and difference between a concern and a complaint. Action. Feedback to be included in to the draft.

## 8. 19:15 Next meeting

### Description:

- 8.1 School board and parents' class council meeting
- 8.2 Next board meeting 10 March. Set topics- principles and results from student well-being survey

### Minutes:

- 8.1 10 March
- 8.2 Set topics- feedback form combined meeting, principles, student well-being survey, results from APV.

## 9. 19:30 AOB

### Description:

Any other business- an opportunity for announcements, questions, or proposals, two minutes or less. Items that require more time will be added to the next meeting.

- 9.1 Questions for the board (sent to Annelies)- Is it possible to sort the trash at LIS? For the time being, is it an idea to already start with traffic patrol to make it safer in front of the school?

### Minutes:

9.1 Rubbish is only sorted into paper and everything else. This is because our rubbish service is connected to Maribo Gymnasium who are not under the same deeper sorting requirements as the rest of the commune. Classrooms will soon get a paper bin.

School can not start its own Skole patrol without permission from the school and commune. The school will inquire/apply.

9.2 Information and discussion on Natteravnene. A volunteer organisation support youth late at night on weekends. There is a group in Maribo. Information will be shared on school social media.

9.3 Language café- for adults, held in the common room on Mondays.

9.4 Discussion and information on LIVKOM (livkom.dk). A program on conflict resolution, something the school could be interested in.